



Sample Receipt, Storage Return and Disposal Procedures

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CHAIN OF CUSTODY RECORD

3598 Cadillac Ave, Costa Mesa CA 92626  
 Phone: (714) 435-9800 FAX: (714) 435-9585

Laboratory Job No.: \_\_\_\_\_  
 Page(s): \_\_\_\_\_

Client: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Client Contact: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Client Email: \_\_\_\_\_

Project Manager: \_\_\_\_\_  
 Project Name/Number: \_\_\_\_\_  
 Proposal Number: \_\_\_\_\_  
 P.O. Number: \_\_\_\_\_

PLI Fraction	Sample Information		Container Information			Analytical Requirements
	Description/Lot No.	Matrix	Receipt Temp.	Volume/Amount	Quantity	Tests Required/Comments

Turn Around Time (TAT):  Normal  Expedite (Surcharge may apply) \_\_\_\_\_  
 Sample Storage Temp:  -70°C  -20°C  5°C  25°C  25°C/60%RH  30°C/65%RH  40°C/75%RH  
 Sample Storage Location: \_\_\_\_\_  
 Special Instructions: \_\_\_\_\_

Unless other arrangements have been made, samples are to be disposed 90 days after lab job file report completion

Delivered By	Date:	Received By	Delivered By	Date:	Received By
Signature:	Time:	Signature:	Signature:	Time:	Signature:
Print Name:		Print Name:	Print Name:		Print Name:
Company:		Company:	Company:		Company: