



Sample Receipt, Storage Return and Disposal Procedures

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CHAIN OF CUSTODY RECORD

3598 Cadillac Ave, Costa Mesa CA 92626
 Phone: (714) 435-9800 FAX: (714) 435-9585

Laboratory Job No.: _____
 Page(s): _____

Client: _____
 Address: _____
 City: _____
 State: _____ ZIP: _____

Client Contact: _____
 Phone Number: _____
 Client Email: _____

Project Manager: _____
 Project Name/Number: _____
 Proposal Number: _____
 P.O. Number: _____

PLI Fraction	Sample Information		Container Information			Analytical Requirements
	Description/Lot No.	Matrix	Receipt Temp.	Volume/Amount	Quantity	Tests Required/Comments

Turn Around Time (TAT): Normal: _____ Expedite (Surcharge may apply): _____
 Sample Storage Temperature Range: _____ Sample Storage Location: _____
 Special Instructions: _____

After analysis samples are to be: Disposed of (add'l fee) Stored (90 days max) Stored over 90 days (add'l fee) Returned to Client N/A

Delivered By	Date:	Received By	Delivered By	Date:	Received By
Signature:		Signature:	Signature:		Signature:
Print Name:	Time:	Print Name:	Print Name:	Time:	Print Name:
Company:		Company:	Company:		Company: